Before being issued a network user account or otherwise given privileges to use District Information Technology Resources ("DITR"), including Internet access, e-mail, computers and networks, you must sign this Responsible Use Agreement ("RUA"). All completed RUA forms must be returned to the District's Human Resources department.

After you sign this RUA, it shall remain in effect for as long as you use or have access to DITR, or until you sign and submit a new RUA, whichever period is shorter. You will be required to sign a new RUA after any break in service or other personnel action that results in denial, closure, locking, suspension or inactivation of your network user account. The District's Human Resources department will place your signed RUA in your personnel file.

Responsible Use Agreement

In consideration of the District's grant of privileges to use DITR, I agree to the following:

1. I have received, understand and agree to comply with Board policy GBEE and District regulation GBEE-R regarding Staff Use of Information Technology Resources, and am aware that copies of such policy and regulation are available online at the District's website using the following links:

   http://www.mesa.k12.co.us/board/policies/documents/gbee.pdf http://www.mesa.k12.co.us/board/policies/documents/gbee-r.pdf

2. I understand and agree that the District makes no warranties of any kind, express or implied, regarding the accuracy or quality of DITR, and will not be responsible for any damages I may sustain in using district technology. Use of any information obtained via the Internet is at my own risk. I hereby release and hold the District harmless of and from all costs, claims, damages or losses caused by or resulting from my use of district computers and computer systems, including use of the Internet and email, including, but not limited to, any fees or charges for unauthorized online purchases of goods or services.

3. I understand and agree that I do not have an expectation of privacy regarding the content of electronic files or accounts I create, distribute, maintain, access or use by means of DITR, and that such contents may be subject to public disclosure or inspection under Colorado law. I further understand that the District reserves the right to access, retrieve, print, read, disclose to third parties or otherwise monitor (i) all messages (including personal messages) sent or received through its e-mail system; (ii) all sites visited and files downloaded on the Internet; and (iii) all other uses of DITR.

4. I agree to immediately report any misuse of DITR to my supervisor or to the administrator of the District building or facility where I work or volunteer.

5. I understand that if I fail to comply with the policy and regulation specified above or this Agreement, or otherwise abuse my privilege to use DITR, my access privileges may be revoked or suspended, and disciplinary and/or legal action may be taken against me.

I understand that by signing this Responsible Use Agreement I have read and understand the terms and conditions set forth above.

Signature: _____ Date: _____

Please print information below:

Legal Name		User Name (If issued)
Staff ID# (if known)	School/Building	

☐ I have a D51 email account as a student teacher.